

East Nantmeal Township
Regular Meeting AGENDA

January 3, 2022

Call to Order

Minutes

1. December 8, 2021 regular meeting
2. December 21, 2021 special meeting

Treasurer's Report

Building Inspector's Report/Zoning Issues

Committee Reports

Public Meeting Announcements:

1. Board of Auditors' Organization meeting – January 4, 2022 @ 7:00 p.m.
2. Ordinance Review Committee meeting – January 4, 2022 @ 7:00 p.m.
3. Environmental Advisory Council meeting – January 10, 2022 @ 7:30 p.m.
4. Planning Commission meeting – January 13, 2022 @ 7:30 p.m.
5. Historical Commission meeting – January 18, 2022 @ 7:00 p.m.
6. Zoning Hearing Board hearing – January 31, 2022 @ 7:00 p.m.
7. Ordinance Review Committee meeting – February 1, 2022 @ 7:00 P.M.
8. Board of Supervisors regular meeting - February 9, 2022 @ 7:00 p.m.

Subdivisions/Land Development in Review

1. Chester County Investments, 3121 Horseshoe Trail - Date to Act: April 13, 2022

Correspondence

New Business

1. Motion to authorize the Board, Secretary/Treasurer, maintenance employees, Planning Commission member and Solicitor to attend PSATS Annual Convention.
2. Motion to authorize the Board, Secretary/Treasurer and Solicitor to attend County Association's Spring & Fall Conventions.
3. Motion to authorize the Secretary/Treasurer to attend PAMA Conference and GFOA Conference.
4. Motion authorizing the township building to be used as a polling place for May 17 and November 8, 2022.
5. Camphill School Renovation – Guy Alma, Director of Development

Public Comment

Payment of Bills

Adjournment

December 8, 2021

The East Nantmeal Township Board of Supervisors held their regular meeting on the above date at the Township Building. Present were Supervisors Edward P. Loomis, Jr., David L. Frame, and Tyler E. Wren. Township Solicitor, Thomas F. Oeste, and Secretary/Treasurer, Susan M. Rutherford, also attended.

Call to Order

The meeting was called to order at 7:00 p.m. by Chairman Loomis.

Chairman Loomis announced the passing of resident, Jean Thomas and recognized the loss with a moment of silence.

Minutes

Motion by Supervisor Frame, second by Supervisor Wren, to approve the minutes of the November 10, 2021 regular meeting; all in favor.

Motion by Supervisor Wren, second by Supervisor Frame, to approve the minutes of the November 24, 2021 work session meeting; all in favor.

Treasurer's Report

Motion by Supervisor Frame, second by Supervisor Wren, to approve the Treasurer's Report; all in favor. The special meeting to adopt the FY2022 budget is Tuesday, December 21, 2022 at 7:00 a.m.

Building Inspector's Report/Zoning Issues

Matt Hoffert, Zoning Officer and Building Inspector, was not present and did not present the Building Inspector and Zoning Officer's Report. However, a written report dated December 1, 2021 was submitted by Mr. Hoffert, which is on file in the Township office.

Planning Commission

Diana Cormack, Chair, reported that the Planning Commission met last month and finished the review of the Zoning Ordinance. The next meeting is December 9, 2021 and Zac Arnold will attend for an informal session regarding subdividing 245 Mansion Road.

Historical Commission

Maureen Noonan, Chair, reported that the Historical Commission met November 17, 2021, and the meeting minutes will be posted on the website. Work continues on the first phase of the Historic Resource Survey. The Commission will not meet in December 2021.

Environmental Advisory Council

Diana Cormack reported that the group did not meet in December. No one has committed to fill the vacancy on the EAC yet. Chairman Loomis asked Ms. Cormack if anyone was interested, to submit names to the Township Secretary. The next meeting is January 10, 2022 at 7:00 p.m.

Ordinance Review Committee

Supervisor Wren reported the committee met December 7, 2021 to continue to review and revise the Comprehensive Plan.

Public Meeting Announcements

1. Planning Commission – December 9, 2021 @ 7:30 p.m.

2. Zoning Hearing Board Hearing scheduled for December 13, 2021@ 7:00 p.m., will be continued with the date to be determined.
3. Special Meeting to Adopt the FY2022 Budget and closeout year-end – December 21, 2021, 7:00 a.m.
4. The Historical Commission meeting scheduled for December 21, 2021 @ 7:00 p.m. is cancelled.
5. Christmas Day observance – December 24, 2021 – Office Closed
6. New Year's Day observance – December 31, 2021 – Office Closed
7. Board of Supervisors Organization & Regular Meeting – January 3, 2022 @ 7:00 p.m.
8. Board of Auditors Annual Meeting – January 4, 2022 @ 7:00 p.m.
9. Ordinance Review Committee – January 4, 2022 @ 7:00 p.m.

Subdivisions/Land Development in Review

Chester Springs Investments, LLC – 3121 Horseshoe Trail

Motion by Supervisor Frame, second by Chairman Loomis, to approve the applicant's request of a 90-day time extension to April 13, 2022 for review/completion of Land Development Plan, and consideration of the Sewage Planning Module; all in favor.

Correspondence

Chairman Loomis shared correspondence received from PECO dated November 17, 2021. PECO will be expanding and upgrading the transmission infrastructure to meet growing demand, and it will be difficult in the future for PECO to grant permission to utilize its Rights-of-Way for trails and other secondary uses. PECO's responsibility is to deliver safe and reliable electricity and asks that we look for alternative locations to place trails.

Solicitor Oeste explained that, per the Township Code, Supervisors who wish to participate in the township health plans should submit a letter stating same to the Township Secretary. The Township Secretary announced that letters were received from Supervisor Frame and Wren requesting to participate in the plans.

New Business

Motion by Chairman Loomis, second by Supervisor Wren, for East Nantmeal Township to participate in PA Townships Health Insurance Cooperative Trust health plans commencing January 1, 2022: MED PPO Plan 2, Med Adv PPO RX1338, Dental Plan 1, Twp paid Vision, ST Dis Plan 2, and, Life 75K. All in favor.

Solicitor Oeste detailed the Ordinance amending the Township Pension Plan for Non-Uniformed employees of East Nantmeal Township. The amendment proposes to change the eligibility requirement from after one year of employment to eligibility in the first plan year following the employee's date of employment. Motion by Supervisor Frame, second by Supervisor Wren, to adopt Ordinance 2021-01 amending the Pension Plan for Non-Uniformed Employees of East Nantmeal Township; all in favor.

Motion by Supervisor Wren to appoint Victor Sheronas as Township Auditor to fulfill the vacancy on the Board of Auditors. Motion not seconded; motion failed. Motion by Supervisor Frame, second by Chairman Loomis, to appoint Rick Toler as Township Auditor to fulfill the current vacancy on the Board of Auditors expiring the first Monday of January 2024. At the 2023 municipal election, a person will be elected for the remainder of the 6-year term held by Jean Thomas. The motion passed by a majority vote.

Public Comment

Township resident, Diana Cormack, asked why the Supervisors would not appoint the runner-up from the recent election for Township Auditor. Chairman Loomis stated if the election was closer, they would have considered.

Payment of Bills

Motion by Supervisor Frame, second by Supervisor Wren, to pay bills presented, in the amount of \$48,580.78, from the General Fund; all in favor.

Adjournment:

Motion by Supervisor Frame, second by Supervisor Wren, to adjourn the meeting at 7:25 p.m.; all in favor.

Respectfully submitted,

Susan M. Rutherford, Secretary/Treasurer

UNAPPROVED

December 21, 2021

The East Nantmeal Township Board of Supervisors held a special meeting, duly advertised on the above date, to adopt the FY2022 budget. Present were supervisors Edward P. Loomis, David L. Frame and Tyler E. Wren; Susan Rutherford, Secretary/Treasurer also attended.

Chairman Loomis called the meeting to order at 7:00 a.m.

Motion by Chairman Loomis, second by Supervisor Frame, to adopt the FY2022 budget as advertised; all in favor.

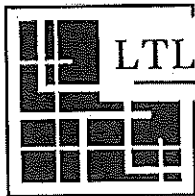
Motion by Chairman Loomis, second by Supervisor Frame, to close out the books and pay any bills received by December 31, 2021; all in favor.

Motion by Supervisor Frame, second by Supervisor Wren to pay outstanding bills from the General Fund in the amount of \$32,068.77; all in favor.

Motion by Chairman Loomis, second by Supervisor Frame, to adjourn the meeting at 7:10 a.m.; all in favor.

Respectfully submitted,

Susan M. Rutherford, Secretary/Treasurer



LTL CONSULTANTS, LTD. • ENGINEERS & CODE OFFICIALS

ONE TOWN CENTRE DRIVE
PO BOX 241 • OLEY, PA 19547
610.987.9290 • 1.888.987.8886

December 29, 2021

East Nantmeal Township
3383 Conestoga Road
Glenmoore, PA 19343

RE: Building and Zoning Report
For the previous month

Dear Township Officials:

The following building and zoning activities have been conducted in East Nantmeal Township for the period from the previous month.

PERMITS PROCESSED

Permit #	Date Issued	Applicant	At (Location)	Type of Project
21-047ent	12/22/2021	Edward Petrow	60 McLeod Pond Road	Mechanical

BUILDING INSPECTIONS:

Permit #	Applicant	At (Location)	Date of Inspection	Type of Inspection
21-041ent	Deborah & Charles Deckman	155 Finney Road	11/30/2021	Rough Electric
21-040ent	Edward Bacon & Jane Shapire-	1953 Fairview Road	11/30/2021	Drywall
21-040ent	Edward Bacon & Jane Shapire-	1953 Fairview Road	12/1/2021	Drywall
21-041ent	Deborah & Charles Deckman	155 Finney Road	12/8/2021	Final Electrical
20-049ent	Michael Dispenziere	540 Bulltown Road	12/10/2021	Rough
20-007ent	Jennifer Kawar	3767 Coventryville Road	12/13/2021	Frame Rough
20-049ent	Michael Dispenziere	540 Bulltown Road	12/14/2021	Replumbing
21-041ent	Deborah & Charles Deckman	155 Finney Road	12/15/2021	Electric Final/Final
20-045ent	Virginia Frost	18 Normandy Circle	12/15/2021	Electric/framing
20-029ent	Erich & Dawn Lichtner	1350 Fairview Road	12/22/2021	Final
21-040ent	Edward Bacon & Jane Shapire	1953 Fairview Road	12/23/2021	Final - Garage

Should you have any questions, please give me a call at 610-987-9290.

Respectfully submitted,



Matthew Hoffert
LTL Consultants, Ltd.
East Nantmeal Township
Code Enforcement Officer

cc: Ed Latshaw
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