

EAST NANTMEAL TOWNSHIP
BOARD OF SUPERVISORS ORGANIZATION MEETING MINUTES
January 3, 2023

Board of Supervisors

Edward P. Loomis, Jr.

David L. Frame

Tyler E. Wren, absent

Susan Rutherford, Secretary/Treasurer

Thomas Oeste, Township Solicitor

The Organization Meeting of the East Nantmeal Township Board of Supervisors was called to order by Edward Loomis on Tuesday, January 3, 2023 at 7:05 p.m.

The Pledge of Allegiance was led by Edward Loomis.

Motion by David Frame to appoint Edward Loomis as temporary Chairman, second by Edward Loomis.

Motion by Edward Loomis to appoint Susan Rutherford as temporary Secretary, second by David Frame.

Motion by Edward Loomis to appoint David Frame as Chairman, second by David Frame.

Motion by Edward Loomis to appoint Tyler Wren as Vice Chairman, second by David Frame.

Motion by Edward Loomis to appoint Susan Rutherford Secretary/Treasurer at an annual salary of \$69,747, second by David Frame.

Motion by David Frame to establish the Treasurer's Bond in the amount of \$1,500,000, second by Edward Loomis.

Motion by David Frame, second by Edward Loomis, to appoint the following:

Township Solicitor - Thomas Oeste of Buckley, Brion, McGuire & Morris

Township Engineer – Edgar R. Latshaw of LTL Consultants

Zoning Officer – Matthew Hoffert of LTL Consultants

Building Inspector – Matthew Hoffert of LTL Consultants

Land Planner – Wayne Grafton of The Grafton Association

Zoning Hearing Board/Board of Administrative Appeals Solicitor – Amanda Sundquist of Unruh, Turner, Burke & Frees

Motion by David Frame, second by Edward Loomis, to appoint Edward Loomis as Roadmaster at an hourly rate set by the Auditors.

Motion by David Frame, second by Edward Loomis, to appoint the following employees to perform work as required by the Township: John Kraljevich, Harry Pfahler, Richard Shreiner, Arthur Faddis, John Mackey, Jr., Parker Loomis, David Frame Jr., Kevin Tryniszewski, Larry Heilner as Maintenance Superintendent, and David L. Frame (auditors to set the rate).

Motion by David Frame, second by Edward Loomis, that the Roadmaster and Maintenance Superintendent be allowed to spend up to \$500.00 for emergency purposes.

Motion by David Frame, second by Edward Loomis, that if the Roadmaster is not available, any one of the Supervisors shall be allowed to act in their capacity.

Motion by David Frame, second by Edward Loomis, to appoint the following residents to fill vacancies and expired terms on boards/commissions:

Zoning Hearing Board for a three-year term: Matthew Brewer (25)

Board of Administrative Appeals for a three-year term: John Bachich (25)

Planning Commission for a four-year term: Stanley Guest (26)

Historical Commission for a three-year term: Ann Bedrick (25), Kristine Gordon-Watson (25)

Environmental Advisory Council for a three-year term: Elizabeth Failor (25), Cassandra Shoup (25)

Vacancy Board for a one-year term: Nancy Barclay (23)

Motion by Edward Loomis, second by David Frame, to appoint David Frame as a Voting Delegate at the State Convention.

Motion by David Frame, second by Edward Loomis, that the Supervisors and Secretary/Treasurer be members of County and State organizations for Township Officials.

Motion by David Frame, second by Edward Loomis, to establish the Real Estate tax rate of .5 mills according to the 2023 budget.

Motion by David Frame, second by Edward Loomis, that the real estate transfer tax, earned income, and open space tax be imposed in accordance with the terms of Ordinances Nos. 1986-1, 1986-2, 2003-3, 2010-2, and Resolution 2012-2.

Motion by David Frame, second by Edward Loomis, to appoint Berkheimer Associates to collect the Township's real estate tax in accordance with the terms of Resolution No. 1995-4 and to exonerate the Tax Collector from collecting interim real estate taxes less than One Dollar.

Motion by David Frame, second by Edward Loomis, to appoint Keystone Collections to collect the Township's earned and open space income taxes in accordance with the terms of Resolution No. 2010-8.

Motion by David Frame, second by Edward Loomis, that the 2023 mileage reimbursement rate shall be the rate as approved by the Internal Revenue Service for 2023 and any mileage reimbursed at a rate higher than the current IRS standard is classified as taxable income.

Motion by David Frame, second by Edward Loomis, to re-confirm Resolution No. 2019-1 establishing fire company, ambulance and police boundaries of East Nantmeal Township.

Motion by David Frame, second by Edward Loomis, to re-confirm Resolution No. 2007-2 establishing helicopter dispatch order for air medical helicopter.

Motion by David Frame, second by Edward Loomis, to select Truist Bank for General, Liquid Fuels, Open Space, Road, Payroll and ARPA funds; and, S&T Bank for special funds.

Motion by David Frame, second by Edward Loomis, to adopt Resolution 2023-01 authorizing payment of certain operating disbursements that may become due and payable prior to Board of Supervisors official review.

Motion by David Frame, second by Edward Loomis, to establish Board of Supervisor Regular Meetings to be held at the Township building, the second Wednesday of each month at 7:00 p.m., except January will be immediately following the Organization Meeting, and Board of Supervisor Work Session Meetings to be held at the Township building the fourth Wednesday of the month at 8:00 a.m., as needed.

Motion by David Frame, second by Edward Loomis, to establish Township holidays for year 2023:

February 20	Presidents Day
May 29	Memorial Day
July 4	Independence Day
September 4	Labor Day
November 13	Veterans Day observed
November 23	Thanksgiving Day
December 25	Christmas Day
January 1, 2024	New Year's Day

Public Comment

None

Adjournment

Motion by Edward Loomis, second by David Frame, to adjourn the meeting at 7:15 p.m.

Susan M. Rutherford,
Secretary/Treasurer